

Friends of the Ridgeway Surgery
PPG meeting minutes
17 June 2025 at 6:30pm

1. Present:

Ella Thompson
Cicely Thomas
Karen Evans
Anne Wakefield
Ian Campbell
Naomi Joy Powell
Roy Dore

Apologies:

Adam Aston, David Jones

Minutes taken by: Ashleigh Dodd

2. Minutes of last meeting – No problems

3. PPG Contract

Karen discussed the PPG contract that she had edited and reduced. Main points raised were data protection, safeguarding and confidentiality. It was agreed an introduction should be reinstated for any new PPG members that join so people know exactly what they are signing up to. Everyone needs to sign a confidentiality form – Ella to check. Acronym on second page needs explaining. *Karen happy to change and send back to Ella to send out with the agenda. It was suggested a patient leaflet for the PPG would be a good idea to provide a bit more information about what commitment would be expected. Ella happy to create something that can be added to social media/put in waiting room. Ella also happy to provide badges for PPG members for when they are handing things out in the waiting rooms/helping out at clinics.*

PPG contract to be added to PCN agenda.

4. PPG Awareness Week

Ella circulated the PPG survey to members. Everyone in agreement that the questions were unsuitable as they implied the PPG has personal interactions with patients. *Ella to relay this back to the ICB. This is to be added to the next PCN agenda to get other PPGs opinions and thoughts. Ella happy to fill out on everyone's behalf.* The only way this could be approached is if the surgery provided the PPG with anonymous statistics.

5. Newsletter

Ian has received one thing so far from Helen Codd. Ella suggested information regarding the new childhood vaccination scheme and smear recall system is added – this can go in the next PCN newsletter in July. *This is to be added to the PCN agenda to get suggestions/ask Neil to write a short piece.*

6. Surgery Report

Main points in the surgery report were discussed. The surgery did extremely well with QOF.

ET mentioned that Health Watch has chosen The Ridgeway to have feedback cards. CT has kindly handed some out.

7. AOB

- People reported that DNA their appointments are now being telephoned – Ella to run a search in the near future to see if this is making a difference.
- CT informed the group of the upcoming PCN health days planned. They are hoping to do a very targeted health day at St Francis Church regarding drugs/alcohol and then another at Parkes Hall. Leaflets are being hand delivered – date TBC. Next year, June time, have the market in Dudley and get all PCNs involved. One in Gornal in the spring. *CT will advise the group of further details when they have been confirmed.*

Dates and times of future meetings:

Friends of Ridgeway surgery – Ridgeway PPG – all at Ridgeway, starting 6.30pm

2nd September

4th November

PCN PPG – all at 1.30pm, Northway Medical Practice

8th July

7th October

6 Jan 2026

Thank you to everyone for attending.